

Social Work Case Management Certificate Program 2020-2021
Online Continuing Education Certificate
Deadline for Applications: June 10, 2020

OVERVIEW

The Social Work Case Management Certificate Program is an on-line noncredit certificate. The Certificate program is a University of Utah-Community Partnership of the College of Social Work, University Neighborhood Partners, and Continuing Education and Community Engagement with local and international community partners from community-based organizations, schools and the social service organizations serving diverse new arriving populations in Utah and marginalized areas of the world. The abroad and local connections happen at the Bridging Borders Partnership.

WHO SHOULD ATTEND THE CMC PROGRAMS

Individuals who are already working or intend on working as caseworkers, community advocates, family support workers and similar positions, at an agency setting, schools, grassroots organization, and/or community organization, locally in Utah and at abroad locations.

THE CMC PROGRAM PREPARES INDIVIDUALS FOR CAREERS IN

Social Work case management positions at the described settings working with populations in transitions such as displaced, refugee, immigrant, and in disadvantage conditions.

THE VALUE OF THE CMC PROGRAM

The certificate has an emphasis on a family-focused, community practice and strengths based approach. Faculty are from various parts of the world and bring in diverse cultural and linguistic values to the program.

PROGRAM LEARNING OBJECTIVES

Students will learn:

- Basic human behavior, ecological and systems theories for social work practice.
- Skills and abilities in interpersonal communication and documentation to better engage with clients.
- Different models of case management in multicultural contexts.
- Skills on how to act as system change agents and advocates for social transformation.

UPON SUCCESSFUL COMPLETION OF THIS CERTIFICATE PROGRAM, GRADUATES SHOULD BE ABLE TO:

- Apply an ecological and systems analysis in their practice.
- Engage with clients in responsible and compassionate ways.
- Assess cases conscious of multicultural specificities.
- Advocate for clients, and act as social change agents

Fill the application at the bottom of this file, save it as CMC_App_20_Yourlastname. Send it to Pamela.Seager@socwk.utah.edu

CERTIFICATE DETAILS

The program is 10-month long (July – April), and includes one on-line orientation course and four eight-week social work courses. The program requires participation in on-line discussions, quizzes, assignments and exams. All materials are in English and the program uses a variety of on-line materials. Applicants for the certificate program must have a reading and writing High School level of English and regular access to a computer and the Internet.

CASE MANAGEMENT CERTIFICATE COURSE DESCRIPTIONS

SW 311 – CM – Introduction to Social Work

Positioned within a strengths perspective, this course provides an introduction to human behavior, the ecological model and systems theories that guide social work practice. Within a micro, mezzo and macro framework, student will develop an understanding of the application of these theories to different size client systems and contexts. Students will explore the various examples of social change agents in their own context. They will become familiar with the various roles and the systems engaged in the delivery of social services. The course provides students with the background to recognize groups and populations that have historically been oppressed. Students will become familiar with the Universal Declaration of Human Rights and guidelines for ethical practice.

SW 312 – CM – Introduction to Interpersonal Communication & Documentation

In this course, students will learn the following topics: developing interpersonal skills from a multicultural perspective, establishing a relationship with clients -beginning where the client is at, appropriate boundaries, and dual and multiple relationships. We will continue to learn the basic skills for engagement with clients including deep and active listening; facilitation conditions (paraphrasing, summarizing, clarifying, questioning); exploring skills (asking questions, reflecting content, reflecting meanings, seeking clarification); preparatory skills (reviewing, exploring, consulting, arranging, empathy). The goals for this section are to strengthen students' abilities to listen to others, be emphatic with people's suffering, identify people's strengths to respond to adversity and; validate people's feelings and needs. As a group, we will share our thoughts and comments on how to engage with clients and individuals that we work with, following the principles studied the four previous weeks. Next, we will move to the practice sections, where students will apply the skills they are learning by conducting interviews.

SW 313 – CM – Introduction to Social Casework

This course presents the fundamental aspects of casework with individuals and families, including common case management roles, processes and responsibilities in a multicultural context. Participants will develop familiarity with how caseworkers and clients interface with individual, group, and family systems. Different models for case assessments, goal settings, and contracting to develop action plans, including opening cases, writing case notes, follow up and referrals, as well as, case monitoring and evaluation of services will be covered.

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SW 314 – 001 – CM – Introduction to Community Practice & Advocacy

Located in a capacity building, power and change framework, this course focuses on understanding human rights, social justice and practice. Students will focus on how to act as system change agents in ways that empower individuals, families and groups. Human Service professionals develop the skills to improve clients' capabilities of knowing their basic rights and advocating for marginalized communities.

PLAN OF STUDY:

Students enroll in an online orientation course in the second session of summer prior to start course work. SW311 and SW312 are taught during the fall, and SW313 and SW314 in the spring. Program follows the University of Utah Academic calendar. Enrollment in the next course requires a passing grade of 70% and above. Students must pass the first two courses in the fall to enroll in the spring courses.

FORMAT:

CANVAS, on-line, One Introduction to Online Education Course, and four 8-Week Courses.

PROGRAM START OPTIONS:

Yearly during the second session of summer.

Registration Due Date: June 10, 2020.

CLASS SCHEDULE:

There are no face-to-face scheduled classes. Students must log in CANVAS weekly, participate in discussions and submit entries.

AVERAGE TIME TO COMPLETE:

10-months

PREREQUISITES:

High School level of reading and writing English.

COSTS:

\$75 per student

HOW TO APPLY:

Complete Application Form, Personal Statement and Resume: Return completed applications to Pamela.Seager@socwk.utah.edu.

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CERTIFICATE COMPLETION REQUIREMENTS

All four courses passed with a 70% minimum.

CONTACT US:

Case Management Certificate Program Directors:

Aster S Teclé at Aster.Teclé@socwk.utah.edu.

Teresa Molina at T.Molina@partners.utah.edu.

ADMITTED STUDENTS WILL BE NOTIFIED BY EMAIL AND
INVITED TO A ZOOM MEETING

Topic: Case Management Certificate Program 2020

Time: Jun 18, 2020 02:00 PM Mountain Time (US and Canada)

University of Utah College of Social Work
Social Work Case Management Certificate Program 2020-2021
Deadline for Applications: June 10, 2020

APPLICATION FORM:

Date of application: _____

Full Name: _____

Gender _____ **Date of Birth: Day** _____ **Month** _____ **Year** _____

Country of Origin: _____

Language/s spoken: _____

Current Address and Location – please include postal code _____

Email address: _____

Do you have daily access to a computer/internet to do assignments and readings

Yes ___ No ___

Do you have a space and the support needed to do weekly assignments and submit them online? Yes _____ No _____

All course are taught in English. Do you have adequate English to read materials and write papers? Yes ___ No _____

Additional Information:

University of Utah Status:

Are you currently a University of Utah Student or have you received a University ID number in the past? If so, **what is your uID?** _____

Letter of Recommendation:

Please submit a letter of recommendation with this application from an individual (i.e. employer, coworker or community member, instructor, or another professional), who can discuss why you are a good candidate for the Case Management Certificate Program and the potential for your success.

Personal Statement and Resume. With this application, please include:

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1) **One 2-3 page personal statement** (typed, double-spaced, 12 point font) describing your interest in case management. Use the following questions to guide your statement:

- 1) How did you hear about the program?
- 2) What is your motivation for acquiring this certificate?
- 3) How will this training contribute to the community you live in?
- 4) What are your past-experiences and education?
- 5) What are the particular skills and strengths that you will bring to the program?
- 6) What do you think your challenges will be with attending and completing this program?
- 7) Do you require any special accommodations or assistance, if yes, please explain?

Please be sure to address all the questions in your personal statement.

2) **One page Resume** - a summary of your education and/or work experience with your application.